

COURTYARD HOMEOWNERS ASSOCIATION BOARD MEETING MINUTES
TUESDAY, February 25, 2020
6:30 p.m. to 8 pm
OFFICE BLDG. @ Courtyard Dr. & NSIC

- I. Call to Order: Five Board members were present, as follows: Denise Hogan, Jim Lloyd, Janet Wright, Katherine Hodges and Henry Mistrot. Waneen Spirduso was not present. Marilyn Childress, Association Manager for Goodwin Management was also present.
- II. Approval of December 17, 2019 meeting minutes: Katherine moved to accept the minutes as presented, Janet seconded, and all voted to approve the minutes as submitted.
- III. Committee Reports:
 - A. ECC: Janet sent a written report that is part of the ECC's permanent files.
 - B. Community Park: Terry Edwards reported Park Committee had a meeting on Wednesday, 2/19/20 to plan for the Spring Volunteer Day. Attendees were T. Edwards, Arthur Wright, & Denise Hogan.
We have scheduled the Spring Volunteer Day for Saturday, March 28 from 9AM to Noon. Our alternate rain out day would be April 4 if we are rained out on March 28.
 - C. Landscape /Decorating: No report but Ed and Denise are going to do a walk around to familiarize her with the irrigation system and other landscape information.
 - D. Security: No report
 - E. Welcome Committee: Eric sent a report.
 - F. Social: The Easter Egg Hunt will be April 11.
 - G. Communications: No report
 - H. Compliance: Katherine presented a written report for attachment to the minutes.
 - I. Kayak: Fred sent a report.
 - J. Fire Safety & Prevention: Richard Stelzner is the new chair.
 - K. Area Development & Governmental Liaison: Denise provided a written report.
- IV. Financial: Jim reported that as of 1/31/20 we had about \$224K in the bank. We have 34 residents who are past due on payments totaling \$11,171.00.
- V. New Business:
 - A. Consideration of new Board member to fill Paul Siegel's remaining 1 year term: Janet Wright made a motion to appoint Konavis Smith to fill the 1 year remaining on Paul Siegel's term. After a 2nd from Jim Lloyd, all voted to approve.

Janet made a motion to elect Konavis Smith as Vice President. After a 2nd by Jim, all voted to approve.

B. Park Security Measures: Denise presented a list of options for increased security measures for the Park. The following items were agreed by the Board:

Keep the existing keypad and change the gate code more frequently.

Add a sign under the keypad (on the post) which reads "Residents Only; NO TRESPASSING."

Create new Park Rules sign that excludes towing and create a separate towing sign with picture. Add a towing sign in the parking lot in the Park.

Move the signs to the existing stationary post positioned at the far left of the gate.

Add more signs for dog owners (on poop-bag dispenser poles and in the parking area): "dogs must be on leash" and picture of poop-picking up.

Tabled items:

Install a new pedestrian gate with a keypad.

Install larger sign at CY entrance and exit under the License Plate Recognition (LPR) cameras, pending decision on renewal of LPR contract.

C. CONA Membership: This item is postponed to the March meeting.

D. Dell Match Play March 23-39, parking issues: Paul has volunteered to continue to work with the City of Austin and dispense parking permits.

E. Short Term Rental: A Type 1 short-term rental license has been issued by City of Austin to the homeowners of 5213 Scout Island Circle South, in violation of CHOA rules, article 8, Section 1. A letter was sent to the homeowners on 2/22/20, but so far no response was received.

F. Attorney: On 1/27/20 the Board voted to retain the legal services of Bobby Levinski to assist in interactions with the developer of the proposed Hotel on the Champion Tract 4 land which is contiguous with Courtyard HOA property.

G. Electric Messaging board and moving the entrance sign for construction: Decisions regarding these topics was tabled to a later date.

VI. Old Business :

A. Maintenance of HOA Common Area #4: update: The Kimberley's provided a statement to the board.

B. Swing Set for park- pending

VII. Set next meeting date – March 24, 2020

VIII. Adjournment: Jim moved to adjourn, Janet seconded, and after approval from all, the meeting was adjourned.

Approved: Denise Hogan/via ZOOM board meeting

Date: 9/8/20

or

Approved as Corrected: _____ Date: _____