

**COURTYARD HOMEOWNERS ASSOCIATION BOARD MEETING MINUTES**  
**TUESDAY, NOVEMBER 15, 2022, 6:30 PM**  
**Location: Atrium Office building lobby, 5910 Courtyard Drive, Austin TX 78731**

- I. Call to Order: Konavis Smith, Jim Lloyd, Waneen Spirduso, Meredith Massey-Kloetzer, Henry Mistrot, Charles Crooks and Randall Tuller were present. Marilyn Childress, Community Manager for Goodwin Management was also present.
- II. Approval of October 18, 2022 meeting minutes:  
Approval of Randall Tuller and Charles Crooks board appointments in September 2022.  
Meredith moved to accept the minutes as presented with the inclusion of the item to confirm the appointment in September of Charles Crooks and Randall Tuller to fill the unexpired terms of Janet Wright and Denise Hogan. Both will serve until the Annual Meeting on January 29, 2023 at which time their terms will be up for election. After a second by Waneen all voted to approve the minutes.
- III. Committee Reports
  - A. ECC: Diana Apgar submitted a written report.
  - B. Community Park: Terry Edwards submitted a written report.
  - C. Landscape /Decorating: Ed Ueckert submitted a written report but was unable to attend.
  - D. Security: Jim Lloyd submitted a written report. Going forward, an eblast will be sent when there is a specific incident in the community to alert everyone.
  - E. Welcome: Erik Maye submitted a written report but was unable to attend.
  - F. Social: Joany Price submitted a written report. She also needs some manpower to decorate for Christmas. Several board members volunteered to help.
  - G. Communications: Jen Harold submitted a written report but was unable to attend.
  - H. Compliance: Janet Wright submitted a written report.
  - I. Kayak: Jim Vence submitted a written report but was unable to attend.
  - J. Fire Safety & Prevention: Richard Stelzer submitted a written report.
  - K. Area Development & Governmental Liaison: Denise Hogan submitted a written report but was unable to attend.
  - L. Boat Storage & Launch Area: Jim Lloyd submitted a written report.
- IV. Financial: Jim submitted a written report. As of 10/31/22 we had \$165,504.66 in the bank accounts.
- V. Old Business:
  - A. Board Vote: Security camera for Park & Boat Storage Lot gates: Randall moved not to move forward with purchasing additional cameras for the boat storage area. After a second by Henry, all voted not to move forward.
  - B. Courtyard Boat Launch and Boat Trailer Storage Area Rules – Enforcement Update: Still under review.
  - C. Board vote on ECC Liaison: Tabled
- VI. New Business:
  - A. Nominating committee: seeking nominations for 3 board positions for January Annual Meeting. A date certain for the submission of candidates for the Annual Meeting will be determined and a notice sent out to the community. The board will review Randall's proposal for secret ballots.

VII. Member Questions/Comments:

At the conclusion of the Board's discussion of the Agenda, the President will designate a period of time for CHOA members to ask questions and make comments that interest them about our community and the management of it. Each participant will be called upon and have a 5-minute period of time to talk. The Board welcomes questions and comments and may consider them during the development of future monthly Board agendas.

VIII. Set next Annual Meeting date: January 29, 2023 at 6:00PM.

IX. Adjournment: Henry Mistrot moved to adjourn, Meredith Massey-Kloetzer seconded, and after approval from all, the meeting was adjourned.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_